

All links are typed in **orange. You can click to access forms and or information.

If you need anything sent to you, please feel free to reach out to me.

Hutchinson Elementary School Nurse

Kimberley Burdette, LPN

Office: 404-802-7670

Email: Kimberley.Burdett@atlanta.k12.ga.us

Parent/Guardian Health Resource Guide



About APS School Health Services

At APS School Health Services, we are committed to enhancing student health and well-being through intentional collaboration and partnerships, fostering optimal health outcomes for the entire school community. Our belief is rooted in developing, implementing, and evaluating health services tailored specifically for an urban school district. This commitment is grounded in policies, Standard Operating Procedures (SOPs), best practices, and alignment with School Health Law, enabling us to cater to the Whole Child, Whole School, and Whole Community. **Our Dedicated Team** The APS Health Services Department is structured to meet the diverse health needs of our students. Our infrastructure comprises a Director, District Registered Nurse, District Epidemiologist, School-Based Health Coordinator, Registered Nurses, and Licensed Practical Nurses, all working together to ensure the health and well-being of every student. **Student Health Services and Academic Success** School Health Services plays a pivotal role in promoting academic success by:

- Developing individualized health management plans for students with healthcare conditions.
- Providing health-related support tailored to each student's unique needs.

Research studies have shown that Comprehensive School Health Services positively impact academic success by:

- Addressing medical needs within the school setting.
- Enhancing academic achievement by managing health conditions.
- Reducing absences through effective health condition management.
- Identifying and addressing health-related barriers to learning.
- Implementing guidelines for school health and nursing services.

Our Services for Students, Parents, and Schools Students and Partnerships

We strive to:

- Provide and coordinate essential screenings, including vision, hearing, dental, and scoliosis, with necessary referrals.
- Ensure students' immunizations are up-to-date for school attendance by creating vaccination opportunities.
- Deliver first-aid, emergency care, and prescribed medical interventions per physician orders during school hours.
- Promote awareness through education and targeted health initiatives.

Parents/Guardians and Community

We aim to:

- Share information on preventing common illnesses through health education and guidance to parents.
- Serve as a resource and advocate for parents, identifying and addressing health/safety hazards within the school.
- Assist parents in administering prescribed medical treatment based on medical needs with current physician orders.



Student Health Forms: Medical Packets for Students

****The nursing staff, educational team, nutrition department, and family need input and instructions from the health care provider to ensure that students receive the necessary support while in the school's care. Student health forms may be required if your student requires a 504 plan or IEP to succeed in school.**

- If you are seeking Hospital Homebound services, please complete and submit the [Referral for Homebound Services Packet](#) (*Click to download*). All forms must be completed and signed by a physician. Please review before submitting any health forms to your school and note that some forms also require a parent/guardian's signature.
- [Medical Packets \(updated 9.2024\)](#) (*click to download*) will remain in effect for one school year, and a **new set of documents is required each August before the start of school and/or anytime there is a change to the student's medical status. Prompt updates on changes in your student's medical status are crucial. If new orders are not received, parents are responsible for administering medication** and/or performing special health procedures during the school day.

Special Diet Request Form

To obtain special diet accommodations for a student, the APS School Nutrition Department Special Diet Request form shall be completed and signed by a licensed, recognized medical authority.

Per the United States Department of Agriculture, the following information is required to provide accommodation:

Children with Disabilities

- Identification of the student as having a disability (physical or mental impairment)
- Explanation of how the child's disability restricts their diet
- The major life activities affected by the child's disability
- Foods to be omitted
- Food or choice of foods that must be substituted
- Please complete and return this form as soon as possible. This form is also included in the Medical Packet linked above.

• [APS Special Diets Request Form \(English\)](#)

• [APS Special Diets Request Form \(Español\)](#)

***Our school nurses are governed by the Georgia Nurse Practice Act and APS Policy JGCD—Medication. They will only administer medication in accordance with written medical orders signed by a licensed physician, dentist, or podiatrist. APS nurses will not modify any dosage of medicine based solely on a request or recommendation by a parent or guardian. A parent or guardian seeking a dosage modification must give the nurse an appropriate medical order.**

Immunization Requirements

- To maintain the health of school-going children, Georgia mandates that students receive vaccinations for specific diseases before attending school.
- [Official Code of Georgia Annotated O.C.G.A. § 20-2-771](#) - Requirements for Attendance at Child Care/School Facilities and Certification of Immunizations
- **By state law, a valid certificate of immunization (Form 3231) or a notarized Affidavit of Religious Objection to Immunization (Form 2208/ Formulario 2208) is required for enrollment.** Students are **required to have one of these forms on file for enrollment** through grade 12.
- All students in Kindergarten, seventh grade, or eleventh grade, students new to Georgia, students returning to a Georgia school after being away for more than one school year, and students enrolling after attending a private school must present a valid Certificate of Immunization.
- Parents and guardians should review the [Summary of Georgia Immunization Requirements for Child Care & School Attendance](#) and [Hop to It! Childhood & Adolescent Immunization Schedules](#) to ensure their students are compliant.
- Only a licensed Georgia physician, Advanced Practice Registered Nurse, Physician Assistant, or qualified employee of a local Board of Health or the State Immunization Office may issue this certificate.
- A valid [Form 3231](#) must be marked with either "Date of Expiration" or "Complete for School Attendance." (*A certificate marked with a "Date of Expiration" expires on the date indicated, and a current certificate must be submitted within 30 days of expiration.*) Expired certificates will **not** be accepted for enrollment.
 - **The certificate is NOT valid without**
 - name and birthdate of the child,
 - date of expiration OR "X" in Complete for School Attendance box,
 - legible name and address of the physician, Advanced Practice Registered Nurse, Physician Assistant, or health department,
 - Certified by signature and date of issue
 - **Students may receive immunizations at:**
 - Their primary healthcare provider/pediatrician
 - At one of our APS School-based Care Centers: [APS CARE CENTERS](#)
 - Local County Health Department Clinics
 - Contact Information and hours for [FULTON COUNTY HEALTH CENTERS](#)
 - Contact Information and hours for [DEKALB COUNTY HEALTH CENTERS](#)
 - During a scheduled Ronald McDonald Care Mobile® event: [RONALD MCDONALD CAREMOBILE SCHEDULE](#)
 - Eastchester Family Services: [Atlanta Location at 250 Georgia Ave SE](#)
- The Official Code of Georgia provides for **only two types** of exemptions from immunization requirements:
 - **Medical exemption**
 - A medical exemption must be marked on the Georgia Immunization Certificate [Form 3231](#). A letter from a physician, Advanced Practice Registered Nurse (APRN), or physician assistant (PA) attached to the certificate will not be accepted as a medical exemption. It must be marked on the certificate.
 - The 4-digit year of exemption must be filled in the box next to the appropriate vaccine(s).
 - **Religious exemption:**
 - For a student to be exempt from immunizations on religious grounds, the parent or guardian must submit a notarized Affidavit of Religious Objection to Immunization ([Form 2208/ Formulario 2208](#)) to the school/facility.
 - After completion of the affidavit, the parent or legal guardian must have the form filed with the school or childcare facility the child will be attending as legal documentation of exemption from the required immunization.

Health Partners & Resources

The APS Health Services Department understands that the well-being of our students is at the heart of their educational journey. We partner with community and government organizations to collaborate on health initiatives that foster a healthier, more conducive learning environment across the entire district.

Be on the lookout for announcements regarding upcoming health and dental events right here at Hutchinson!

Throughout the year we schedule healthcare events with our partners such as:

Ronald McDonald Care Van

Children's Healthcare of Atlanta at Hughes Spalding and Atlanta Ronald McDonald House Charities are partnered together to help create stronger and healthier families by increasing access to primary care. The Ronald McDonald Care Mobile is a van that is a fully functioning medical clinic dedicated to bringing asthma care to children where they live, learn, and play.

Services Include

- Asthma care
- Sports physicals
- Back-to-school vaccines
- Health checks
- Hearing and vision screenings
- Telemedicine appointments

<https://redcap.choa.org/redcap/surveys/?s=RCH9CJ77HF>

Contact Us: [404-226-0012](tel:404-226-0012)

Help A Child Smile

Atlanta Public Schools partners with Help a Child Smile to bring essential dental care directly to students. Through this collaboration, mobile dental clinics visit APS schools to provide comprehensive services, including cleanings, exams, x-rays, and restorative care such as : fillings and crowns. This partnership ensures students receive high-quality dental care in a convenient, accessible way, helping to promote healthier smiles and better overall well-being.

Learn more by visiting the Help a Child Smile website: <https://hcsга.com/for-schools/>.

More Resources below:

- [Lions Lighthouse #404.325.3630](tel:404.325.3630)
- [APS CARE CENTERS #770.520.7500](tel:770.520.7500)
- [Dobbs Elementary School Clinic #404-228-6770](tel:404-228-6770)
- [Dr. E. Dorsey Norwood 1136 Cleveland Ave. East Point, Ga. 30344 #404.446.3900](tel:404.446.3900)



Required School Immunizations



To keep children in schools healthy, Georgia requires children to get vaccines against certain diseases before going to school.

By state law, students must have a valid certificate of immunization ([Form 3231](#)) on file OR a notarized Affidavit of Religious Objection to Immunization ([Form 2208](#)) for enrollment.

	Vaccines	Doses Required
Kindergarten K	DTP, DTaP, DT	4 or 5 <i>If 4th dose on or after 4th birthday, 5th dose is not needed.</i>
	Polio	4
	Hepatitis B	3
	MMR (Measles, Mumps, & Rubella)	2
	Varicella	2
	Hepatitis A	2
Grade 7	Tdap	1 <i>Booster required for 7th grade entrance</i>
	Meningococcal / MCV4	1
Grade 11	Meningococcal / MCV4	1 <i>Booster required for 11th grade entrance</i>